



**World Food
Programme**

**联合国世界粮食计划署
中国办公室**

Fighting Hunger Worldwide
抗击全球饥饿

Programme Policy Officer (NOA)

Duty Station: Beijing, China

Application Deadline: 14 February 2019 (Midnight Beijing, China)

Type of Contract: Fixed-Term Contract

Languages Required: English, Chinese

Expected Duration of Assignment: One year, renewable on an annual basis upon satisfactory performance & availability of funds

Duties and Responsibilities:

1. Support the implementation of annual work plans and support budget and resource tracking of South-South/Trilateral Cooperation(SSC) programs in line with the WFP mandate and WFP China Country Strategic Plan;
2. Make preparations and arrangements of SSC programs in full consultation with stakeholders concerned;
3. Contribute to implementation of SSC programs, including travel when necessary, with timely reports;
4. Prepare reports/ briefings on SSC programs conducted, with in-depth analysis and innovative suggestions;
5. Conduct case studies on, identify and document successful experiences and best practices developed in China as well as in other developing countries in agricultural and rural development, food security and nutrition, for sharing through WFP's broader corporate knowledge networks;
6. Facilitate WFP China Advisory Panel to serve knowledge and experience sharing in food security nutrition improvement, and smallholders' resilience enhancement;
7. Support the Panel consultancy activities aligned with CSP of WFP China;
8. Support to prepare policy analysis, technical papers and strategy documents relating to SSC for internal and external use; coordinates with the Government counterparts and various stakeholders for effective coordination and policy dialogue on SSC;
9. Contribute to SSC Knowledge-Sharing Platform to enhance learning successful experiences, best practices and new initiatives in SSC;



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10. Contribute to SSC database and updates with practical agricultural technology, case study materials and innovative ideas that can be replicated elsewhere;
11. Maintain an online community of individuals and organizations promoting and maximizing the exchange of information and data flow through SSC knowledge-sharing platform;
12. Facilitate to develop strategic partnerships with various governmental and inter-governmental agencies, NGOs and private sector to support SSC programs;
13. Coordinate with relevant partners to monitor SSC program progress;
14. Support the identification, development and management of potential partnerships with key stakeholders and effective relationship with donors across the core thematic areas;
15. Support to promote RBA+ SSC collaboration;
16. Perform other duties as and when required.

Qualifications:

- Education: Advanced University degree (Master or above) in Agricultural Economics, Ecological agriculture, Environmental Sciences, International Development/Politics/Relations, Development Economics, or other relevant fields.
- Experience: Minimum 5 years of relevant working experience in food security, international development, or related fields. Minimum 5 years of experience working in capacity strengthening with developing countries in agriculture, food security or nutrition. Minimum 5 years of experience with international development and cooperation agencies.

Skills and competencies:

1. Sufficient knowledge about the development and food security challenges in developing countries.
2. Adequate knowledge about China's agriculture and rural development experience and related technologies in food security and nutrition.
3. Sufficient knowledge of South-South Cooperation and capacity strengthening principles.
4. Good knowledge about regional and international mechanism for agricultural cooperation, financing channels and partnership network for South-South Cooperation.
5. Sufficient knowledge about principles for MOU/ Partnership Agreement text preparing.
6. Sufficient knowledge about program/ project preparing process and text framework.



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7. Strong interpersonal skills with demonstrated ability to work in a multi-cultural environment.
8. Timely reports and other correspondence with ability and commitment to meet deadlines.
9. Ability to work under pressure and willingness to meet challenges.

Language: Fluency in both oral and written communication in English and Chinese.

Additional Information:

- Applications received after the closing date will not be considered.
- Only those candidates that are short-listed for interviews will be notified.
- Your application will be screened based on the information provided in your profile. We strongly recommend that you ensure that the information is accurate and complete including employment record, academic qualifications and language skills.
- All female and male candidates are equally encouraged to apply for this position which is open for Chinese nationals only.

To apply please send us the Personal History Form (P11) no later than 14 February 2019:

- E-Mail: HR.wfpchina@outlook.com with Subject “Programme Policy Officer (NOA)
- Ms/Mr. (Candidate’s Name)”